



MARIJUANA BUSINESS NEW LICENSE APPLICATION

Date: _____

Applicant's Legal Business Name:

Registered Trade Name of Business (DBA): _____

Physical Address of Business:

Address City State Zip Code

Mailing Address of Business:

Address City State Zip Code

Contact Person(s): _____

Business Telephone: _____

Business Email Address: _____

This application is for the following License Type (**check all that apply**):

Business Operator Cultivation: Medical Retail

- Medical Marijuana Cultivation Facility
- Medical Marijuana Products Manufacturing
- Medical Marijuana Testing Facility
- Retail Marijuana Cultivation Facility
- Retail Marijuana Products Manufacturing
- Retail Marijuana Testing Facility
- Research and Development
- Transporter
- Accelerator

Does this applicant qualify for an Accelerator License?

A separate fee is required for each license that you are applying for (ex. If you are applying for a Business Operator's License (\$1500) and a Research and Development License (\$1000), please enclose \$2500).

Application Fee:

- New License for Medical Marijuana Cultivation Facility, Medical Marijuana Products Manufacturing, Medical Marijuana Testing Facility, Retail Marijuana Cultivation Facility, Retail Marijuana Products Manufacturing, or Retail Marijuana Testing Facility: **\$3500.00** (Enclose Non-refundable Application Fee)
- New License for Business Operator: **\$1500** (enclose Non-refundable Application Fee)
- New License for Research and Development: **\$1000** (Enclose Non-refundable Application Fee)
- New License for Transporter: **Free with proof of State License** (Enclose copy of state license with Application)
- New License for Accelerators: **\$2500** (Enclose Non-refundable Application Fee)

COUNTY STAFF MEMBERS ARE NOT PERMITTED TO PROVIDE LEGAL ADVICE REGARDING THE MARIJUANA BUSINESS LICENSE APPLICATION PROCESS. APPLICANT SHOULD CAREFULLY REVIEW ALL LOCAL REGULATIONS PRIOR TO SUBMISSION.

Process Overview: It is recommended that an Applicant familiarize itself with Mesa County and State of Colorado regulations relating to marijuana licensing, including zoning codes, building codes, and licensing regulations.

Any local license issued under these regulations shall be valid for a period of one (1) year from the date of issuance.

Note: Applications for renewals shall be processed following the “Mesa County Marijuana Business License Renewal Application” form and procedures.

If the application is approved by Mesa County (the “Authority”), the Authority will submit all necessary paperwork to the State Division. Upon the issuance of the State License, the Applicant shall be notified and both State and Local License will be issued by the Authority. The Applicant shall NOT begin any business operation under the license until after licenses have been issued by both the State and Authority. Both State and Local licenses must be posted in a conspicuous location, visible to the public within the premises.

Authorized Signature:	Date:
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Print Name:	Title:
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**MARIJUANA BUSINESS NEW LICENSE APPLICATION
REQUIRED EXHIBIT CHECKLIST**

The following are required documentation that must accompany an application. Incomplete applications will be returned with instructions as to which documents are required for completion. Failure to provide the documents below or other documents deemed necessary by the Authority during the application process in sufficient detail to determine full compliance with State and Local Regulations shall be grounds for denial of the application. All documents must be properly executed and must correspond exactly with the Applicant’s name. All documents must be typed or legibly printed in ink. Submit an original and one (1) copy of the entire application and attachments.

Submit your complete application packet to the “Mesa County Clerk and Recorder” at:

200 S. Spruce St., Grand Junction, CO, 81501

Applications must be mailed or delivered physically. Electronic transmissions will not be accepted.

Checklist:

- Operating Fee.** Operating Fee or Operating Renewal Fee (cash or check only). This fee is non-refundable and not dependent on the approval of an application.
- Zoning Confirmation Form.** Obtained from the Planning Department. Complete the top portion of the Zoning Confirmation Form. Please Note: Mesa County Planning Department Staff will complete the bottom portion of the form verifying that the location is compliant with zoning requirements.
- Building Code Confirmation Form.** Obtained from the Building Department. Complete the top portion of the Building Code Confirmation Form. Please Note: Mesa County Building Department Staff will complete the bottom portion of the form upon verification that the business location has been duly permitted, inspected, and approved for occupancy prior to granting a final local license.
- Legal Description.** Detailed legal description of the precise location of the proposed Marijuana Business.
- Distance Map.** Detailed map showing the distances of the proposed location, measured in accordance with the Mesa County Land Use Regulations, from any nearby residences that are not part of a mixed-use commercial/residential development or within a Commercial General or Commercial Limited zone district,

any drug or alcohol rehabilitation facilities, any public community centers or publically owned or maintained buildings open for use to the general public, and public school or private school, and public park or playground, and any licensed child care facility. The Authority may require that such distance requirements be verified by a licensed land surveyor. The Authority will not provide such verification.

- Floor Plans.** Detailed floor plan layout drawn to scale that clearly reflects the uses, functions, and operations within the building. A professional, licensed engineer or architect shall prepare such plans. The plan shall show mechanical functions such as cooling and ventilation systems, filters and discharge systems and locations, heating systems, grow light configurations, wall construction and separation from other occupants.
- Odor Mitigation Report.** Report and detailed plans from professional licensed mechanical engineer detailing the effective mitigation of any odors of the proposed operation or the mitigation and rectification of any past odors reported from the activity. Such report shall include *proof that the design for the purification of air and odor shall have been either prepared or approved by a professional licensed mechanical engineer* to the standards contained in the Local Regulations requiring proper ventilation systems so that odors are filtered and do not materially interfere with adjoining businesses.
- Proof of Local Property Taxes Paid.** Letter from the Mesa County Treasurer showing that all property taxes have been paid and no tax liens exist on the property where the Business will be conducted.
- Fire and Law Enforcement Notification.** Copies of letters and proof of mailing, by registered or certified mail, to the applicable fire and law enforcement personnel describing the location and nature of the proposed business.
- Proof of Good Standing with State.** A letter *or other evidence* from the Marijuana Enforcement Division verifying that the applicant has not violated any State Regulations during any previous licensed term at any establishment owned or operated by applicant or any of its affiliated business entities. If the applicant has violated any State or Local Regulations during any previous term, the applicant shall provide a detailed description of all violations and how the applicant has satisfactorily corrected and mitigated any such violations.
- State License Application.** Copies of the State of Colorado Marijuana Business Application (excluding fingerprint cards).
- Authorization to Use Property.** Completed Authorization to Use Property for a Marijuana Business Form executed by owner of the proposed business locations.
- Executed Affirmation and Acknowledgement Form.**
- Lawful Presence Affidavit.**
- Mesa County Public Health Compliance Letter.** A letter from Mesa County Public Health indicating that no violations exist on the property or any property in the

County owned by the applicant.

- Exterior Lighting and Signage Report.** A detailed description of the nature and location of any existing or proposed exterior lighting and signage.
- Property Usage and Surrounding Business List.** A detailed listing of all other uses on the property and the uses of properties immediately surrounding the proposed licensed premises.
- Water Usage Report.** A report on the expected source and level of water use for the premises and evidence of permits or other applicable documentation showing the availability or ownership of water rights sufficient to meet such use.
- Proof of State Sales License.** A copy of the applicant's applicable state sales tax license.
- Business Operations Management Plan.** A copy of a business operations management plan detailing the training program for employees and staff containing, at a minimum, educational and operational standards on the prevention of sale or distribution of marijuana products to anyone under the age of twenty-one (21) years old. Such plan should detail any efforts being made or proposed to be made by the applicant to educate the community or otherwise participate in community outreach regarding the topic of underage marijuana use.
- Other Items as the Authority Deems Necessary.** In the event the Authority identifies additional information that is required to complete the review of the Application, Applicant shall provide such additional information.